

Liberty Bridge Road Practice

Patient Participation Group Meeting

Meeting Minutes



Date: 03.03.2018

Attendees:

3 patients and Sara Ibrahim (Senior Practice Operations Manager)

Discussions:

Plans for the PPG Open Day to be held in April discussed and the following agreed;

- 1- Event to be held on Saturday 7th April 2018 between 10:00 and 14:00
- 2- The event should involve everyone in the building including LBRP practice, Homerton Hospital, Moorfields, Salus Pharmacy, Barts Dentistry, Barts Sexual Health, Therapy Practice and any other services that run in the building.
- 3- The PPG and Practice admin/reception/manager will run a cake and refreshment stall which will allow patients to approach them and talk about their practice experience. PPG members will use this opportunity to recruit new PPG members promote ways in which patients can work with the practice to make a change.
- 4- Practice stall to include HCA doing general health checks, Clinical pharmacist with medicine advice and talking to patients about the medications which will no longer be prescribed by clinicians, and perhaps a GP/Nurse stall with Diabetes information. The aims of the stall is not just health related, but for patients to meet the staff.
- 5- Community services stalls including Police, Newham Carers Network, local restaurants, Chobham Academy etc will be invited to attend and may hold a stall to promote their services.
- 6- there will be entertainment on the day, e.g. face painting, balloons, mendhi, to give a fun feeling to the event and make people want to come. Sara to approach Chobham Academy and ask whether they would like to put on a show or display on the day.

Action points:

Advertising:

- 1- Sara to design leaflet and send to PPG for comments ready for print off WB 12th March 2018.
- 2- PPG members to promote event by distributing leaflets and posting on social media etc.
- 3- Sara to place on website and send group email
- 4- Sara to contact GLL and Triathlon to help with promotion of event
- 5- PPG leaflets and posters to be reused from last event, Sara to arrange printing

Stalls:

- 1- PPG members to approach local businesses to invite them to hold a stall at the event (pt AM will approach Police and Baby and Toddler Group, pt HA will approach the Carers Network and pt MS will approach services within the village)
- 2- Sara to invite building users and staff members
- 3- PPG and Sara to look for entertainers who would volunteer their time in return for advertising their services in the community.